S.D.A. COLLEGE OF EDUCATION, ASOKORE-KOFORIDUA

MEMORANDUM

FROM: **Head, General Administration**

FOR: **Principal**

TO: **All Administrative and Account Staff**

SUBJECT: **NOTICE OF MEETING**

DATE: **15th January, 2025**

You are kindly invited to a meeting with the Principal scheduled as below:

Date: 16th January, 2025
Time: 8:00 a.m.
Venue: Pr. Dr. T.T. Ocran Conference Room

Thank you.

EBAA